

बाट: प्र.प्र.का.यू.एन.महाशाखा, नक्साल ।	कार्यालय:
लाई: प्र.प्र.का.प्र.म.नि.को सचिवालय र कार्यालय, प्र.प्र.का.सवै विभाग, रा.प्र.प्र.महाराजगंज, नेपाल प्रहरी अस्पताल महाराजगंज, म.न.प्र.का. रानीपोखरी, क्षे.प्र.का ५ (सवै) ।	प्राथमिकता O/J/AJ/TJ/MJ
बोधार्थ:-	क्रम संख्या १९३९ ०६१४२६

संयुक्त राष्ट्र संघको अनुरोधमा शान्ती स्थापनार्थ डार्फर सुडान स्थित UNAMID का लागि Global Vacancy द्वारा निम्न पदमा पदपूर्तीका लागि Vacancy Announcement भई आएकोले तहाँ कार्यालय तथा मातहत समेतबाट निम्न क्राईटेरीया भित्र पर्ने ईच्छुक प्रहरी कर्मचारीहरूको Personal History Profile Form (P-11) with Supplementary Sheet and Employment and Academic Certification Form मिति २०७३।११।२२ गते कार्यालय समयभित्र सम्बन्धित कार्यालयको सिफारिस सहित यस शाखाको ईमेल ठेगाना un@nepalpolice.gov.np मा दस्तखत सहितको Scanned Copies (PDF) File मा पठाउनु हुन नि. अनुरोध (०)

निम्न :-

२. माग भई आएको पद र योग्यता

Post: -Police Chief of Staff, P-5

Rank: - Senior Superintendent of Police or Higher Rank

Education: - Advanced University Degree (Master's Degree or equivalent) in Law enforcement, Criminal Justice, Public Administration, Business Administration, Human Resources Management, Logistics, Finance Management, Social Sciences or other relevant field. A first level university degree with a combination of relevant academic qualifications and extensive experience in law enforcement administration, including resources planning, budgeting, assets management may be accepted in lieu of the advanced university degree; special training in the above areas in highly desirable. Graduation from a certified police academy or other law enforcement training institutions is also required.

Work Experience: - A minimum of 10 years (12 years in absence of advanced degree) of relevant progressive experience in a national or international law enforcement agency at the field and/or national police headquarters level- required. At least seven (7) years of practical police experience at senior policy making level with extensive strategic planning and management experience in one or few of the following areas: police administration, human and/or financial resources managements, assets management, police policy development-required. Peacekeeping or other international experience in the UN or other organizations is desired.

Language: - English and French are the working languages of the UN. For the post advertised, fluency in oral and written English is required. Knowledge of Arabic language is an advantage.


प्रमाणित प्रतिलिपि तैयार गरी प्रमाणित रूपमा उपरोक्त कार्यालयमा पठाउनु पर्नेछ।
प्रमाणित प्रतिलिपि तैयार गरी प्रमाणित रूपमा उपरोक्त कार्यालयमा पठाउनु पर्नेछ।

प्रमाणित प्रतिलिपि तैयार गरी प्रमाणित रूपमा उपरोक्त कार्यालयमा पठाउनु पर्नेछ।

१. आवेदन पत्रमा उल्लेखित शिप्टमा उल्लेखित अनुसार आवश्यक पर्ने फर्महरू प्राप्त हुनुपर्नेछ।
२. आवेदन प्राप्त गर्ने अन्तिम मिति भन्दा अगाडी एक वर्ष भित्र कुनै पनि किसिमको विभागीय कारबाही भएकी हुनुपर्नेछ।
३. Vacancy मा तोकिएको वर्षोजिमको दर्जा र योग्यता भएको हुनुपर्नेछ।
४. उल्लेखित Vacancy को लागि आवश्यक पर्ने फर्महरू जानकारीका लागि नेपाल प्रहरीको Web Site तथा nepol.cd माफत प्रकाशित Vacancy Details को साथमा राखिएको हुँदा सोही अनुसार फर्महरू तयार गरी सम्बन्धित कार्यालयको सिफारिस साथ पेश गर्नु पर्नेछ।
५. नयाँ P-11, Employment and Academic Certification Form (EAC) and Supplementary Sheet नेपाल प्रहरीको Website तथा nepol.cd मा राखिएको छ।
६. तोकिएको ढाँचा भन्दा फरक तथा तोकिएको मिति पश्चात् प्राप्त हुन आएको फर्महरूलाई समावेश गरिने छैन।

पुनश्च:- प्राप्त Vacancy Announcement and necessary forms नेपाल प्रहरीको Web Site:-
www.nepalpolice.gov.np को UN सम्बन्धी सूचनामा हेर्न तथा Download गर्न सकिने छ।

मिति २०७३।११।०६ गते।


प्रहरी नायब उपरीक्षक
(प्रताप कुमार गुरुङ्ग)

United Nations



*Job Opening for Position requiring official secondment
from national governments of Member States of the United Nations Organization
Appointments are limited to service on posts financed by
the support account of peacekeeping operations*

Post title and level	Police Chief of Staff, P-5
Organizational Unit	African Union/UN Hybrid Operation in Darfur (UNAMID)
Duty Station	EL-Fasher
Reporting to	Police Commissioner
Duration	12 Month (extendible)
Deadline for applications	31 March 2017
Job Opening number	2017-UNAMID -68147-DPKO

United Nations Core Values: Integrity, Professionalism and Respect for Diversity

RESPONSIBILITIES:

In compliance with the UN mandate and under the supervision and substantive guidance of the Police Commissioner, the Chief of Staff will be responsible for the administrative and logistic support of the UN Police component in its performing mandates tasks. The Chief of Staff will in particular coordinate the work of respective sections in the areas of human resources management, logistics, fleet maintenance, legal advisory, disciplinary issues, public relations and induction training for the new UNPOL arrivals. Within the limits of delegated authority, the Chief of Staff will be responsible for, but not limited to, the performance of the following duties:

- Managing respective UN Police Headquarters sections under his/her command;
- Developing and updating administrative policy directives, plans and orders of the Police Commissioner, deployment plans, Standard Operating Procedures (SOP); preparing and publishing informational bulletins on new directives and instructions requiring the attention of all UN Police officers.
- Supervising human resource management process: assisting in the determination of the appropriate assignments and providing recommendations to the Police Commissioner on the timely appointment of suitable personnel to key non-professional positions prior to the time when they become vacant;
- Overseeing and monitoring the deployment of individual police officers and allocation of related resources to meet operational requirements;
- Ensuring the planning of staff rotations, tour of duty extensions, leave and CTO; coordinating and overseeing the movement of personnel (MOP) within the Mission and outside the Mission;
- Maintaining the personnel record filing system;
- Providing general oversight of all assets belonging to the UNPOL component and their proper use by the staff;

- Maintaining permanent liaison with all sections of the Mission Support component and international staff section regarding police requirements in terms of deployment, accommodation, offices, CITS, logistics, supply, constructions, etc.
- Organizing legal advisory support to the UN Police leadership and other UNPOL staff when necessary;
- Ensuring compliance with the United Nations rules, regulations, and Mission Mandate, conformity to the highest standards of professional conduct and personal behavior by the UNPOL, proper utilization of police resources under her/his command at all times including implementing regular inspection regimes and initiating corrective measures to improve efficiency and effectiveness within UN police component and harmony with other mission components in the spirit of an integrated mission and attainment of common goals;
- Overseeing coherent mission induction programs for all the new UNPOL arrivals and exploring and facilitating additional, in-house training to the UNPOL members in collaboration with the mission Integrated Training Service (ITS);
- In coordination with and under the guidance of the DPKO/Police Division, organizing the certification of Selection Assistance Team (SAT) members; nominating the above trainers for participation in SAT sessions in PCCs at the request of the DPKO/Police Division;
- Conducting visits to team sites to verify that morale is high, and work is being done in a fair and equitable manner and in accordance with sound and progressive management principles;
- If necessary, carrying out internal investigations on allegations of misconduct by individual police officers and recommending relevant disciplinary action in coordination with the Mission Disciplinary Unit; representing the UN Police on Boards of Inquiry;
- Maintaining permanent administrative information exchange between the UN Police component and the DPKO/Police Division; ensuring regular dissemination of UNPOL strength reports among the UNPOL staff, Mission leadership, the DPKO/Police Division;
- Performing any other duties as assigned by the Police Commissioner in fulfillment of the mandate.

COMPETENCIES:

Professionalism: Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensures the equal participation of women and men in all areas of work. Displays commitment to human rights and the ability to give the necessary prominence to human rights. Outstanding expert knowledge in the technical field of work in general and in the specific areas being supervised in particular; strong organizational skills; experience in the management and administration: ability to review and edit the work of others.

Planning and organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing

information and keeping people informed. Communicates effectively with a wide range of international and national agencies, partners and people of different national and cultural backgrounds.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits inputs by genuinely valuing other's ideas and expertise; is willing to learn from others; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Leadership: Serves as a role model that other people want to follow; empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands.

QUALIFICATIONS:

Education: Advanced University Degree (Master's or equivalent) in Law enforcement, Criminal Justice, Public Administration, Business Administration, Human Resources Management, Logistics, Finance Management, Social Sciences or other relevant field. A first level university degree with a combination of relevant academic qualifications and extensive experience in law enforcement administration, including resources planning, budgeting, assets management may be accepted in lieu of the advanced university degree; special training in the above areas is highly desirable. Graduation from a certified police academy or other law enforcement training institution is also required.

Work Experience: A minimum of 10 years (12 years in absence of advanced degree) of relevant progressive experience in a national or international law enforcement agency at the field and/or national police headquarters level – required. At least seven (7) years of practical police experience at senior policy making level with extensive strategic planning and management experience in one or few of the following areas: police administration, human and/or financial resources managements, assets management, police policy development - required. Peacekeeping or other international experience in the UN or other organizations is desired.

Rank: Chief or Senior Superintendent, Colonel, Deputy Police Commissioner, other equivalent or higher rank.

Languages: English and French are the working languages of the UN. For the post advertised, fluency in oral and written English is required. Knowledge of Arabic Language is an advantage.

Preference will be given to equally qualified women candidates.

Date of Issuance: 13 February 2017

<http://www.un.org/en/peacekeeping/sites/police>

In accordance with the new Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.