



**Invitation for Bids**  
**Government of Nepal (GoN)**  
**Ministry of Home Affairs**  
**Nepal Police Headquarters**  
**Administration Department**  
**Financial Administration and Procurement Directorate**  
**Naxal, Kathmandu**

Date of Publication: 07<sup>th</sup> Chirwan, 2082 (23<sup>th</sup> July, 2025)

प्रहरी नायक महानिरीक्षक  
शुसिल सिंह राठौर

1. Nepal Police Headquarters, Administration Department, Financial Administration and Procurement Directorate, Naxal, Kathmandu invites electronic bids from eligible bidders for the procurement of below mentioned Goods under National competitive bidding- “Single Stage Two Envelope procedures”. The name and identification of the contract are as follows:

S.N	Contract ID No.	Name of Goods	Quantity	Bid Security Amount (NRs.)	Bid Document Fee (NRs.)
1	NPHQ/G/NCB/2082-083/26	Cleaning Related Items	1 Package	97,000.00	Rs.3,000.00
2	NPHQ/G/NCB/2082-083/27	Communication Batteries (12 Volt)	1 Package	93,000.00	Rs.3,000.00
3	NPHQ/G/NCB/2082-083/28	Communication Hand Set Batteries	1 Package	75,000.00	Rs.3,000.00
4	NPHQ/G/NCB/2082-083/29	Computer, Photocopy Machine, Printer, Toner Refilling and Related Items	1 Package	2,33,000.00	Rs.3,000.00
5	NPHQ/G/NCB/2082-083/30	Construction and other Capital Reform Related Items	1 Package	1,88,000.00	Rs.3,000.00
6	NPHQ/G/NCB/2082-083/31	Electrical Related Items	1 Package	2,20,000.00	Rs.3,000.00
7	NPHQ/G/NCB/2082-083/32	Furnishing Related Items	1 Package	94,000.00	Rs.3,000.00
8	NPHQ/G/NCB/2082-083/33	Furniture Related Items	1 Package	1,02,000.00	Rs.3,000.00
9	NPHQ/G/NCB/2082-083/34	Identity Card Printing Accessories	1 Package	1,00,000.00	Rs.3,000.00
10	NPHQ/G/NCB/2082-083/35	Office Stationery and Related Items	1 Package	2,66,000.00	Rs.3,000.00
11	NPHQ/G/NCB/2082-083/36	Painting Related Items	1 Package	1,60,000.00	Rs.3,000.00
12	NPHQ/G/NCB/2082-083/37	Printing Related Items	1 Package	4,22,000.00	Rs.3,000.00
13	NPHQ/G/NCB/2082-083/38	PSO Cloth	1 Package	10,89,000.00	Rs.5,000.00
14	NPHQ/G/NCB/2082-083/39	Spare Parts of Indian Light and Heavy Vehicles	1 Package	3,20,000.00	Rs.3,000.00
15	NPHQ/G/NCB/2082-083/40	Spare Parts of Japanese Light Vehicle and Motorcycles	1 Package	4,79,000.00	Rs.3,000.00
16	NPHQ/G/NCB/2082-083/41	Vehicle Batteries	1 Package	98,000.00	Rs.3,000.00
17	NPHQ/G/NCB/2082-083/42	Vehicle Tyre, Tube and other Accessories	1 Package	3,08,000.00	Rs.3,000.00

2. Under the Single Stage, Two Envelope Procedure, Bidders are required to submit simultaneously two separate envelopes, one containing “The Technical Bid” and the other “The Price Bid”, as per the provision of ITB 23 of the Bidding Document.
3. Eligible Bidders may obtain further information and inspect the bidding documents at the office of Nepal Police Headquarters, Administration Department, Financial Administration and Procurement Directorate, Naxal, Kathmandu, Tel 01-5719848 and Email address: [procurement\\_directorate@nepalpolice.gov.np](mailto:procurement_directorate@nepalpolice.gov.np) or may visit PPMO eGP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp).
4. Bidder must submit their bid electronically as per e-GP System Operation Guidelines, 2074. Bidder may download the bidding documents for e-submission from PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp). Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following Rajaswa (revenue) account as specified below.

**Information to deposit the cost of bidding document in Bank:**

Name of the Bank: Rastriya Banijya Bank Ltd, Thamel, Kathmandu.

Name of Office: Nepal Police Headquarters, Naxal

Office Code No.: 31-40-43-512

Revenue Account No.: 1000100200010000

Revenue Heading No.: 14229



6.7

सुसिद्ध मन्त्रिपरिषद्  
राष्ट्रिय सरकार

5. **Pre-bid meeting** shall be held at Nepal Police Headquarters, Administration Department, Financial Administration and Procurement Directorate, Naxal, Kathmandu on 26<sup>th</sup> Shrawan, 2082 (11<sup>th</sup> August, 2025) at 14:00 hours.
6. Electronic bids must be submitted to the office Nepal Police Headquarters, Administration Department, Financial Administration and Procurement Directorate, Naxal, Kathmandu through PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) on or before 06<sup>th</sup> Bhadra, 2082 (22<sup>th</sup> August, 2025) at 12:00 hours. Bids received after this deadline will be rejected.
7. The bids will be opened in the presence of Bidders' representatives who choose to attend on 06<sup>th</sup> Bhadra, 2082 (22<sup>th</sup> August, 2025) at 14:00 hours at the office of Nepal Police Headquarters, Administration Department, Financial Administration and Procurement Directorate, Naxal, Kathmandu. Bids must be valid for a period of 90 days from the date of bid opening and must be accompanied by a bid security, which shall be valid for 30 days beyond the bid validity period of the bid.
8. If the last date of submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.