



Invitation for Bids
Government of Nepal (GoN)
Ministry of Home Affairs
Nepal Police Headquarters
Administration Department

Financial Administration and Procurement Directorate
Naxal, Kathmandu

Date of publication: 07th Bhadra, 2081 (23th August, 2024)



1. **Nepal Police Headquarters, Administration Department, Financial Administration and Procurement Directorate, Naxal, Kathmandu** invites electronic bids from eligible bidders for the procurement of below mentioned Goods under National competitive bidding- “Single Stage Two Envelope procedures”. The name and identification of the contract are as follows:

S.N	Contract ID No.	Name of Goods	Quantity	Bid Security Amount (NRs.)	Bid Document Fee (NRs.)
1	NPHQ/G/NCB/2081-082/41	Cleaning Related Items	1 Package	1,10,300.00	Rs.3,000.00
2	NPHQ/G/NCB/2081-082/42	Clothes of Personal Security Officers (PSOs)	1 Package	14,88,700.00	Rs.5,000.00
3	NPHQ/G/NCB/2081-082/43	Communication Batteries (12Volt)	1 Package	93,800.00	Rs.3,000.00
4	NPHQ/G/NCB/2081-082/44	Communication Hand Set Batteries	1 Package	75,000.00	Rs.3,000.00
5	NPHQ/G/NCB/2081-082/45	Computer, Photocopy Machine, Printer, Toner Refilling and Related Items	1 Package	2,67,400.00	Rs.3,000.00
6	NPHQ/G/NCB/2081-082/46	Construction and other Capital Reform Related Items	1 Package	1,87,700.00	Rs.3,000.00
7	NPHQ/G/NCB/2081-082/47	Electrical Related Items	1 Package	1,99,100.00	Rs.3,000.00
8	NPHQ/G/NCB/2081-082/48	Furnishing Related Items	1 Package	1,03,300.00	Rs.3,000.00
9	NPHQ/G/NCB/2081-082/49	Identity Card Printing Accessories	1 Package	1,11,100.00	Rs.3,000.00
10	NPHQ/G/NCB/2081-082/50	Office Stationery and Related Items	1 Package	2,77,400.00	Rs.3,000.00
11	NPHQ/G/NCB/2081-082/51	Painting Related Items	1 Package	1,60,500.00	Rs.3,000.00
12	NPHQ/G/NCB/2081-082/52	Printing Related Items	1 Package	4,01,900.00	Rs.3,000.00
13	NPHQ/G/NCB/2081-082/53	Spare Parts of Indian Light and Heavy Vehicles	1 Package	3,65,500.00	Rs.3,000.00
14	NPHQ/G/NCB/2081-082/54	Spare Parts of Japanese Light Vehicle and Motorcycles	1 Package	4,61,800.00	Rs.3,000.00
15	NPHQ/G/NCB/2081-082/55	Vehicle Batteries	1 Package	99,800.00	Rs.3,000.00
16	NPHQ/G/NCB/2081-082/56	Vehicle Tyre, Tube and other Accessories	1 Package	3,18,500.00	Rs.3,000.00

2. Under the Single Stage, Two Envelope Procedure, Bidders are required to submit simultaneously two separate envelopes, one containing “**The Technical Bid**” and the other “**The Price Bid**”, as per the provision of ITB 23 of the Bidding Document.
3. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **Nepal Police Headquarters, Administration Department, Financial Administration and Procurement Directorate, Naxal, Kathmandu, Tel 01-5719848 and Email address: procurement_directorate@nepalpolice.gov.np** or may visit PPMO eGP system www.bolpatra.gov.np/egp.
4. Bidder must submit their bid electronically as per e-GP System Operation Guidelines, 2074. Bidder may download the bidding documents for e-submission from PPMO’s e-GP system www.bolpatra.gov.np/egp. Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following Rajaswa (revenue) account as specified below.

Information to deposit the cost of bidding document in Bank:


Name of the Bank: Rastriya Banijya Bank Ltd, Thamel, Kathmandu.

Name of Office: Nepal Police Headquarters, Naxal

Revenue Account No.: 1000100200010000

Office Code No.: 31-40-43-512

Revenue Heading No.: 14229

- M. N. S.
19/09/24
- 
Ministry of Home Affairs
Nepal
5. **Pre-bid meeting** shall be held at Nepal Police Headquarters, Administration Department, Financial Administration and Procurement Directorate, Naxal, Kathmandu on **26nd Bhadra, 2081 (11th September, 2024)** at 14:00 hours.
 6. Electronic bids must be submitted to the office **Nepal Police Headquarters, Administration Department Financial Administration and Procurement Directorate, Naxal, Kathmandu** through PPMO's e-GP system www.bolpatra.gov.np/egp on or before **06th Ashwin, 2081 (22th September, 2024)** at 12:00 hours. Bids received after this deadline will be rejected.
 7. The bids will be opened in the presence of Bidders' representatives who choose to attend on **06th Ashwin, 2081 (22th September, 2024)** at 14:00 hours at the office of **Nepal Police Headquarters, Administration Department, Financial Administration and Procurement Directorate, Naxal, Kathmandu**. Bids must be valid for a period of **90 days** from the date of bid opening and must be accompanied by a bid security, which shall be valid for 30 days beyond the bid validity period of the bid.
 8. If the last date of submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.